



## **2025 CONFERENCE SPONSORSHIP INVOICE/APPLICATION**

ICASHRM holds a biennial conference, bringing state-of-the-art topics to local HR professionals right in their hometown! Don't miss this opportunity to build an invaluable network of contacts your company can utilize.

### **\*\*ALL SPONSORS RECEIVE THE FOLLOWING IN ADDITION TO THE SPONSOR LEVEL ITEMS\*\***

**Ongoing promotion** – sponsors are recognized in our ongoing chapter communications and with an ongoing feature of your company name, logo, website information with link and contact information, and brief description posted on our website, [icashrm.shrm.org](http://icashrm.shrm.org), for the duration of the calendar year.

### **PLATINUM – CONFERENCE VENDOR & CHAPTER SPONSOR**

#### ☐ **\$400 Registration**

#### **SPONSORSHIP AT THIS LEVEL ADDS:**

- **Sponsor table at our October 16, 2025 Conference at Chestnut Ridge Resort & Conference Center, Blairsville, PA** – includes networking opportunities, breakfast, vendor lunch and afternoon snack break for one (1) representative per company. Up to two (2) additional representatives for your company can be present for the conference for a charge of \$25 per additional person. *Assignment of table location at the Venue will be predetermined by ICASHRM and based on the date of receipt of sponsorship application.*
- **Chapter Meeting Presentation – 3-5 minute “advertisement”** at one of our regularly scheduled Chapter meetings in 2026 – includes a meal for one (1) person included with a meeting if your company will be in attendance to promote your business. If your company is unable to attend, one of our officers can make a 3-5 minute advertisement for you, with materials you send in advance to the Chapter. During the meeting you may also display a banner, display/provide promotional materials and network before and after the chapter meeting.

### **GOLD – CONFERENCE VENDOR ONLY**

#### ☐ **\$350 - Registration from**

#### **SPONSORSHIP AT THIS LEVEL ADDS:**

- **Sponsor table at our October 16, 2025 Conference at Chestnut Ridge Resort & Conference Center, Blairsville, PA** – includes networking opportunities, breakfast, vendor lunch and afternoon snack break for one (1) representative per company. Up to two (2) additional representatives for your company can be present for the conference for a charge of \$25 per additional person. *Assignment of table location at the Venue will be predetermined by ICASHRM and based on the date of receipt of sponsorship application.*

## **BRONZE – CHAPTER SUPPORTER** *GREAT EXPOSURE WITHOUT CONFERENCE ATTENDANCE!*

☐ **\$100 Donation**

### **SPONSORSHIP AT THIS LEVEL ADDS:**

- **Recognition at our October 16, 2025 Conference** – door prize giveaway will be given compliments of your company at the conference.

## **TERMS AND CONDITIONS**

**Payment** – Sponsor/advertiser agrees to pay the entire sponsor amount in full at time of sponsorship application. The fee is non-refundable and will not be prorated for any reason.

**Duration** – Sponsorship will be effective fourteen (14) calendar days from the date Sponsorship Application and Fee are received by the Chapter. The ICASHRM Sponsorship Chair and/or President will work with the Sponsor to select a meeting presentation date if part of the selected sponsorship level. Dates are filled on a first come, first serve basis. The sponsorship will run through the calendar year.

**Limits of Liability and Service Interruptions** – Regardless of fault, delay or interruption of any kind, including service disruptions, the sponsor advertiser agrees not to hold the ICASHRM responsible for liability, which includes any costs, claim, damage, loss, or cause of action of any kind that may result from this agreement. The liability ICASHRM is responsible for is limited specifically to the period of time the sponsor advertisement failed to display at the fault of ICASHRM. ICASHRM reserves the right to reject any advertising that does not meet our editorial or digital standards. The Sponsor must provide all information in a format acceptable to ICASHRM (GIF or JPG for Logo files).

## SPONSOR COMPANY INFORMATION

Company Name: *	
Company Website: *	
Contact Person: *	
Title: *	
Address Line 1: *	
Address Line 2:	
City: *	
State: *	
Zip Code: *	
Phone: *	
Email: *	

## (Platinum &amp; Gold ONLY)

Names/Titles for Conference Name Badge(s): *	
Second Attendee (Additional \$25 Fee):	
Third Attendee (Additional \$25 Fee):	

**Company Logo and Promotional Text** \* for display on ICASHRM website or in promotional correspondences (logo can be up to 200 pixels wide by 100 pixels high in JPG or GIF format). Promotional text should be an up to 150 word company advertisement that will be displayed on the ICASHRM website. **Send both to [icashrm@gmail.com](mailto:icashrm@gmail.com).**

**TOTAL SPONSORSHIP AMOUNT DUE – COMPLETE REGISTRATION**

**\*Sponsorship Fee:** \$ \_\_\_\_\_

\_\_\_\_\_ + Additional Attendees (@ \$25.00 each for Platinum and Gold)

\$ \_\_\_\_\_ **Total Sponsorship Amount Due**

**RETURN THIS COMPLETED APPLICATION TO:**

ICASHRM, PO Box 1252, Indiana, PA 15701

REMEMBER to include a *check or money order payable to Indiana County Area SHRM* or send payment via Paypal at [PayPal.Me/ICASHRM](https://www.paypal.com/ICASHRM)

**By signing below, Sponsor acknowledges and agrees to the terms of agreement outlined on Page Two:**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature \* Title \* Date \*